



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
June 25, 2014

Commissioners: Fred Terra, Chairman
Bob Adams, Vice-Chairman
William Manganiello (absent)
Jim Madigan
Burton Schriber
Charles Malo
Jan Boborzian

Airport Manager: Dan Raposa
Treasurer: Joe Lawlor
Recording Secretary: Gwendolyn Borden
Airport Ground Services: Ted Porada

Others in Attendance: Airport Users/Tenants: Bill Frasier, Mike Dupont, Doug Cooper,
Dick Griffith, Dick Rodier, Luis Gonzalez and Joe Souza
Eric Holt and Ryleigh Breen: Sunny Side Solar

Meeting called to order at 7:00 p.m. by Commission Chairman Fred Terra

Airport Engineers Projects Update – Fred reported that ASG representatives are not present this evening and reported on the projects in their absence. (See attached projects status report submitted)

Secretary's Report May 28, 2014. Jim: motions to accept as presented. Jan: seconds the motion. All in favor: unanimous. So voted.

Treasurers' Report for June 2014 – Joe reported on airport finances reporting **INCOME** of \$23,213.29 and **EXPENSES** of \$59,401.60 for a **Negative Cash Flow** of -\$36,188.31. **Jan: motions to accept the report subject to audit and authorize the processing of the bills for payment. Jim: seconds the motion. All in favor: unanimous. So voted.** The big expense this month was due to a fuel purchase. Joe also presented and explained financial documents on year to date balances in our accounts.

Airport Managers Report – Dan reported on the following:

1. **Fuel Survey** – at this time last month we had just increased our price of fuel and had gone from being one of lower price fuel providers to being in the middle. The current price is \$6.25 for credit cards and house accounts, and \$6.06 for cash sales. Our prices are in line with prices of nearby airports, some being higher and some being lower.
2. **Airside Inspections – Tie downs, fuel farm and lights.** In the last week we've had 8 lights wiped out and looks to be from planes going off the runway. Burton asks if there are any tire marks. Ted said there are tire marks but it's hard to determine if from a plane, car or other vehicle. The lights are being worked on as time and conditions allow. **Fuel Farm** is up and running with no problems to report. We are keeping up with the daily maintenance of the airport. **Rope** is available for tie downs if anyone is in need of rope.
3. Taxiway B FAA Grant has been received. We have not received the grant approval from MassDOT although it has been ok'd, but they have not given it to us yet.
4. **Fueling Hours have been extended** to sunset from Thursday through Sunday on a trial basis. Dan submitted a report on the number of gallons sold during the 6 weeks of extended hours operation. During this 6 week trial, there have been a total of 24 fuel sales to on field customers (no new off field customers) after 5 p.m. for a total of 565 gallons at a cost to pay linemen of \$720.00. Joe expressed concern with the cost of paying a lineman to pump fuel during extended hours versus the amount of fuel sold during this time. Since we started this on May 15, to date our profit is only \$10.00. If we continue to do this for the rest of the year, it is going to cost us about \$7,000.00. What we need is to sell about 6,500 gallons of new sales to pay that \$7,000.00 to the linemen for the extended hours. If we don't sell the new gas, the options open to the commission to we cancel the extended hours or add another \$0.12/gallon onto the price of gas to recoup the \$7,000.00 to pay for the linemen extended hours. The commissioners agreed to continue the extended hours on a month to month basis to see if fuel sales pick up during extended hours.
5. **National Weather Service reported vandalism to the ASOS** – Dan reported on this last month. He met with the NWS representative and they examined the damage to the unit and reported that someone jumped the fence and went into the central part of the ASOS and opened the main power source possibly looking for copper, but there is hardly any copper there.
6. **Trike Ultralight Rules** – a few years back we had put some rules into our SOPP's on Ultralight operations. Dan has recently been contacted by an ultralight pilot looking for information on flying here. Dan has provided that information to him.
7. **MAMA on the Hill Day 6/23/2014** – Dan, Jim, Bob and Fred attended. It was held at the State House in Boston and was worth the trip. They got to meet with the officials in all areas of transportation.
8. **TAA Cookout** – went quite well, great attendance and everyone had a good time. Dick Griffith of the TAA reported that the event went better than expected. We didn't plan for the turnout that we had, but we were able to accommodate everybody and there was plenty of food

left over and lot of raffle items were given out. The 50/50 raffle brought in \$600.00 with \$300.00 to the winner and \$300.00 to the TAA. Everyone is looking forward to the pig roast in the fall. We'll have more information next month on the fall pig roast.

Fred asked to revert from the regular order of business to listen to a presentation on Solar Power. The commissioners agreed to revert from regular order of business. Eric Holt of Sunny Side Solar addressed the commission and talked about his business and the benefits of solar power and how the solar panels are installed and what his company would be responsible for. The airport would only be leasing the land and have no other responsibility. He will do all the work as far as the solar survey and permitting process. He is looking for land to place solar panels and is interested in any available land the airport may have and asks if the commission has ever considered or is interested in this proposal of placing solar panels at the airport. After discussions, Mr. Holt is looking for a thumbs-up to proceed. Fred responded that we are not giving a thumbs-up or down at this point and that the commission needs more information and that Mr. Holt needs to contact the TMLP for access to tie into and if TMLP will not let him tie in to the system there is no need to go further. Also the commission would like to have the FAA Standards/Specifications for the solar panels. Mr. Holt will provide the commission the FAA Standards on the panels. Joe Souza asked if an aircraft happened to crash into a solar panel that is producing electricity, there is no way of shutting down the current, so if he survives the impact, he will die from the electricity, correct? Mr. Holt responds, not necessarily, (the remainder of the answer is inaudible due to Mr. Holt not speaking loud enough and his back to the recorder).

Old Business

- 1. Frenette/Airport Property Update** – Fred reported in Bills' absence and stated that there was a ZBA hearing on June 12 for a variance for an addition of an in-law apartment to the existing home on Lot 1. The ZBA was going to deny the petition because the fence had not been erected which was one of the conditions in the MOU with the airport, but instead postponed the hearing until July 31. The ZBA informed the petitioner that at this July 31 hearing the fence has to be in place or the petition will be denied. The Planning Board at their March 6th meeting voted to release Lot 1 once the 8 foot fence has been installed and the confirmatory deed conveying the 15 foot strip of land back to the City have been completed and recorded. As of the compiling of these minutes, the recording secretary has received copies of the deed of the 15 foot strip of land and a copy of the deed relinquishing all right and interest of Mr. Frenette to the previously disputed land by Ms. Furmanik.
- 2. ADA Compliance** – Fred reported that we're still working on items needing attention and still have to complete certain things.
- 3. Board of Appeals – Cevan Case #3229** – discussed in Frenette Property update.

New Business

1. **Taunton Municipal Airport Bird Migration Study Proposal** – Dan reported that he has been approached by an organization that would like to conduct a study to obtain data on nighttime bird migration during the winter months. They are asking if we would like to be a host participant by providing a small area of a building with access to an electrical outlet for a data collecting unit. Fred asks that Dan get more information from them.
2. **Election of Officers** – **Jim: motions to leave the positions as they are. Burton: seconds the motion. All in favor: unanimous. So voted.**
Jan: motions to authorize Fred as Chairman and Bob as Vice-chairman to sign documents on behalf of the commission in the regular order of business. Jim: seconds the motion. All in favor: unanimous. So voted.

Fred spoke with regards to the **managers' contract** and stated that when the commission signed a contract with Dan it was for a **3-year period with a yearly review on the monetary part**, and would like to set a time with the commissions to discuss this. The meeting will be in open session for discussions and then enter into executive session. The commissioners set a date for Wednesday July 16th, at 7:00 p.m. in the SRE building.

Public Input

1. Joe Souza asks if the extended hours for fueling have been posted on AirNav? Jan will do.

Burton: motions to adjourn at 8:00. Jim: seconds. All in favor, unanimous. So voted.

Next meeting July 30, 2014 at 7:00 p.m. in the Leonard F. Rose SRE Building.

Individuals with disabilities, who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48 hour notice so that the proper arrangements may be made.

MEMORANDUM

TO:	Daniel J. Raposa, Airport Manager	FROM:	Bob Mallard
LOCATION:	Taunton, MA	LOCATION:	Woburn, MA
SUBJECT:	Monthly Status Report – Misc. Projects	DATE:	June 25, 2014

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

EA/NPC – FY2012 AIP PROJECT

- The local Conservation Commission issued the Order of Conditions (permit) on 12/11/2013.
- The state MEPA office issued a Certificate from the Secretary of Energy & Environmental Affairs for the Notice of Project Change (NPC) on 02/07/2014.
- ASG/Epsilon received comments and proposed edits on the final Draft Environmental Assessment (EA) in March. Final edits were made and the Final EA was submitted to the FAA for signature in April. The FAA just issued the signed FONSI (Finding of No Significant Impact) on April 29, 2014.
- ASG has initiated closeout procedures. The project is expected to be closed out by the end of June 2014.
- Continued with project management & contract administration.

AIRPORT MASTER PLAN UPDATE (AMPU) – FY2013 AIP PROJECT [REPLACES PHASE 2 LAND/EASEMENT PROJ]

- ASG has completed data collection for Inventory and Forecasting efforts. Draft chapters are in process.
- Forecasts are nearing DRAFT review and work has begun on Facility Requirements.
- Completed DRAFT RW 4-22 Plan/Profile Plan/Analysis
- Second Project Advisory Committee (PAC) anticipated being conducted at the City of Taunton Council Chambers. (Date has been rescheduled to July 10 due to City scheduling conflict.)

CONSTRUCT TAXIWAY B – FY2013 AIP PROJECT

- Completed the final design.
- Advertised the project in the Central Register and local newspaper.
- Conducted the pre-bid meeting on Wednesday March 26, 2014.
- Conducted the bid opening at the Airport on Wednesday April 2, 2014.
- Reviewed construction bid results; prepared and submitted a “bid review & award recommendation” letter to the Airport.
- Coordinated FAA and State funding; the FAA indicated the possibility of waiting until August to know for sure if the federal funds are available.
- Prepared the state and federal grant applications assuming all work is included (per suggestion of the FAA), submitted to the Airport for signature and further processing with the FAA and MassDOT.
- The Airport should expect to sign contracts shortly after receiving grants from the FAA and State.
- Continued with project management & contract administration.

MISCELLANEOUS ITEMS

- ASG assisted TAN on registering the airport in the SAM system.
- Attended / participated in Airport Commission meeting.
- Provided miscellaneous assistance to the Airport.